



IMPORTANT INFORMATION ABOUT YOUR GUARDIAN VISION PLAN

How does your vision plan work?

Pay your provider at the point of service, send an itemized bill to Guardian (see below) and you will be reimbursed per your plan of benefits. All vision claims are reimbursed directly to you.

How do you file a vision claim?

You do not need a claim form...send an itemized bill to Guardian for vision claims processing. Include the following information on the itemized vision bill:

- Your name
- Your social security number
- Your plan number is # **432839**
- Your plan name is **OCU Health & Welfare Trust**
- Patient's name, if the patient is your dependent

Where do you send your vision claim?

Mail claims to: The Guardian Life Insurance Company of America
 P.O. Box 8007
 Appleton, WI 54912-8007

Who do you call with questions regarding your vision plan?

Guardian's member services unit's sole purpose is to assist you and your dependents with any issue relating to your vision plan, including questions about vision claims. Reachable via a toll-free phone line, 1-800-541-7846; Option 1; Option 1; Option 0. Guardian's member service specialists are waiting to help from 7 AM to 8 PM, Central Time, Monday through Friday.